



Town of Albany

N6065 CTH E, Albany, WI 53502
Brian L. Flannery, Building Inspector
Town Hall Phone: (608) 862-3000
Inspector Phone: (608) 558-1833
Inspector Email: brianflannery@tds.net

APPLICATION FOR PERMIT TO MOVE BUILDING ON TOWN ROADWAY

No person shall move any building or structure upon any of the public ways of the Town of Albany without first obtaining a permit from the Building Inspector, or his designee. By completing this application, the owner and mover represent that they have read Section 1-1-13 of the town's building code and agree to comply with all of the provisions therein. They further agree to indemnify and hold harmless the Town of Albany for any injury or damage caused by the moving process and further agree to indemnify and pay the town for the cost of any and all road repairs caused by moving the building or structure upon the public ways of the town.

1. Name of Building Owner: _____
Address of Building Owner: _____

Phone Number of Building Owner: _____
2. Name of Mover: _____
Address of Mover: _____

Phone Number of Mover: _____

If the mover is a corporation or legal entity, provide the proper name of the business, as well as the primary owner of the business and the individual signing the application.

3. Attach a written description, floor plan and photos of the structure to be moved:
 4. Attach a written description and map of the route to be traveled by the building beginning with the starting place and whether or not the start point is in the Town of Albany. Describe the route from start to finish and day and expected hours that the building will be on town roads:
 5. Pursuant to ordinance Section 1-1-13, the party applying for the moving permit shall give a bond to the Town of Albany in a sum to be fixed by the Town Board, but in a sum not less than \$1,000.00. Said bond shall be executed by a corporate surety or two personal sureties. The town requests a bond of \$_____ for this project. Please provide the name, address and phone number of the surety for this move. This bond shall not be released until the Town of Albany has inspected all roadways and investigated any possible claims for damages to any persons or property within the town resulting from the move. The town shall provide written confirmation within a reasonable period after the move that the bond can be released.
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6. Section 1-1-13 of the ordinances further provides that, in addition to the bond, the mover shall carry public liability insurance in the minimum following amounts:

- a. Injury to a single person - \$100,000.00
- b. Coverage for an accident in the sum of not less than \$200,000.00, together with property damage insurance in the sum of not less than \$50,000.00.

As a condition of approving this permit, the applicant shall provide an insurance certificate from the applicant's insurer verifying the amount of liability insurance covered by the applicant.

7. This permit may not be approved until the Building Inspector has inspected the building in its current location and is satisfied that the building is in a sound and stable condition and that it will meet the requirements of the Town of Albany Building Code.

8. As a condition of issuing the permit, if further renovation, repairs or remodeling are to be made when the building is moved, the owner must submit building plans and the Building Inspector must confirm that any proposed repairs, improvements or remodeling are in conformity with the requirements of the building code.

Applicant Print Name: _____

Applicant Signature: _____

Date application for permit submitted: _____

The Town of Albany having considered the application of _____ to move a structure on the public roadways of the Town of Albany as set forth above, and the Town Building Inspector having inspected the structure and the proposed site, and the applicants having offered proof of the secured bond as well as liability insurance as set forth herein,

Now, Therefore, the Town of Albany hereby grants approval of the proposed move on the date and time indicated in the application. Provided, however, the move must take place on that date and in the event of any delay, this permit shall be void and the applicant will need to make another application designating the required information for any move to take place on a later date.

Town of Albany

Dated: _____

By: _____